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**German  
Historical  
Institute  
London**

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## **German Historical Institute London Scholarship Guidelines**

The German Historical Institute in London (GHIL) is a research institute that forms part of the Max Weber Foundation, a German federal foundation under public law. The Max Weber Foundation is financed by the German Federal Ministry of Education and Research.

### **Scholarship Aims**

An important function of the GHIL is to support the work of researchers at various stages in their careers. GHIL scholarships are designed to support projects that require research trips to the UK or Ireland in order to consult sources or literature. The GHIL primarily supports projects that are affiliated with German universities or research institutes, and which are intended to qualify the researcher for an academic career (i.e. PhD or habilitation projects).

### **Funding Types**

Alongside its **PhD and habilitation scholarships**, at the beginning of each academic year the GHIL also awards a six-month **Visiting Postdoctoral Research Fellowship** in partnership with University College London's Institute of Advanced Studies (IAS). This fellowship is open to applicants working in all disciplines represented at the IAS and the GHIL – in particular history, art history, and literary studies – provided that they can demonstrate their affiliation with a German university or a German non-university research institute. The terms and conditions of the Visiting Postdoctoral Research Fellowship are explained in an addendum to the GHIL's scholarship regulations.

In cooperation with the London School of Economics and Political Science (LSE) and with generous financial support from the Gerda Henkel Foundation, the GHIL also offers the **Gerda Henkel Visiting Professorship**. The successful candidate is selected by a joint committee made up of representatives from the Gerda Henkel Foundation, the GHIL, and the LSE. The terms and conditions of the Visiting Professorship are explained in an addendum to the GHIL's scholarship regulations.

### **Scholarship Terms and Conditions**

Scholarships are awarded to applicants affiliated with German universities for research trips of up to six months. Applications are assessed on a comparative basis by the GHIL (together with partner organisations in the case of joint scholarships).

Applicants are not automatically entitled to receive a scholarship. Awards are made subject to the availability of funds.



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Recipients of other, concurrently running scholarships and those who are employed and cannot be granted leave of absence are not eligible for a scholarship from the GHIL. Applicants must submit a letter from their employer confirming that they have been granted leave of absence.

## **Applying**

Applications should be **submitted by email in a single file** to [stipendium@ghil.ac.uk](mailto:stipendium@ghil.ac.uk), in German or in English. Applications need to reach us by 31 March for research stays beginning in July of the same year, and by 30 September for research stays beginning the following January.

The following documents and information are required:

- CV (max. 4–5 pages)
- Project description (max. 5 pages in length), containing an outline of the topic; key questions; the methodological approach pursued; the current status of the work; a work timetable, i.e. a schedule specifically outlining the work to be undertaken in archives and libraries during the period of the scholarship applied for; the particular sources and literature to be consulted that justify a stay in Britain / Ireland
- the planned start date and the expected duration of the scholarship
- a declaration of any employment contract(s)
- a copy of your degree or PhD certificate
- a reference from an academic supervisor detailing the applicant's status and reporting on the progress of the work
- where appropriate, a list of publications

Incomplete applications will not be accepted. The GHIL aims to make a decision on the award of the scholarship within 6 weeks of the application deadline.

## **Scholarship Amounts and Payments**

Scholarships are worth €2,200 per month for PhD students and €2,600 per month for postdocs. An allowance in the form of a monthly lump sum is paid for children under 18 years of age: €300 per month is payable for the first child, and €100 per month for each additional child. Birth certificates must be provided in order to prove eligibility.

Payments are made at the beginning of each month to an SEPA bank account.



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## **Visas and Health Insurance**

Scholarship holders from the EU, the EEA, and Switzerland may enter the UK on a Standard Visitor visa as long as they do not plan to stay in the UK for longer than 6 months. This is the same as a tourist visa and does not need to be applied for in advance. However, you should carry your return flight or train ticket and proof of booked accommodation with you in case you are asked questions on arrival. The GHIL will issue a letter confirming the award of the scholarship, which can be shown on arrival in the UK if necessary. Entry into the UK is only permitted with a passport that is valid for the entire length of your stay.

You can find more information about the Standard Visitor visa [here](#).

Before you begin your scholarship, we recommend that you take out health insurance for the duration of your stay in Britain.

## **Commencement, Suspension and Early Termination**

Scholarships can only be postponed in exceptional cases and after prior agreement with the GHIL. If this applies to you, please get in touch with the coordinator of the scholarship programme as soon as possible. The same applies if you wish to suspend or cancel your scholarship.

If a scholarship is suspended, it will be extended by the number of days of the suspension. In the event of early termination for reasons for which the scholarship holder is responsible, the scholarship holder is obliged to repay any overpayments to the GHIL. The amount to be repaid will be calculated based on a daily rate.

It is possible to stagger the scholarship over several shorter visits, provided that the candidate's employer can grant them leave for this, or their main funding can be suspended accordingly. Please indicate in your application if this applies to you.

## **Obligations**

By accepting a scholarship, the holder acknowledges and agrees to uphold the [Max Weber Foundation's Guidelines for Safeguarding Good Research Practice](#).

Scholarship holders are required to regularly attend GHIL colloquia and to present their own project. They are also expected to take part in the Institute's public evening lectures. Only scholarship holders conducting research outside London are exempt from this requirement.



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By accepting a scholarship, the scholarship holder agrees to the publication of general information about the scholarship (i.e. the holder's name and project title) during the course of the GHIL's publicity work.

Scholarship holders are required to write a blog post for the GHIL Blog (<https://ghil.hypotheses.org/>), which must be submitted one month at the latest after the end of the scholarship. We advise you to get in touch with the Blog Team at an early stage ([blogs@ghil.ac.uk](mailto:blogs@ghil.ac.uk)).

### **Important Information**

The acceptance of a scholarship does not establish an employment relationship with the GHIL or the Max Weber Foundation.

Scholarship holders do not represent either the GHIL or the Max Weber Foundation externally.

Internal information about the Institute may not be disclosed to the public. Personal data may not be given to third parties without permission, unless the use of such data is permitted by law.

### **Data Protection**

In accordance with articles 13, 14, and 21 of the General Data Protection Regulation (GDPR), we refer you to the [Data Protection Policy](#) on our website.

London, February 2024

PD Dr. Michael Schaich, Deputy Director