

## Institute of Advanced Studies, UCL, and German Historical Institute London

### Joint Junior Research Fellowship

#### Terms and Conditions

- Purpose of the Fellowship:** The Fellowship is open to early career postdoctoral academics with an excellent research record working in any of the subjects that have a strong research base at the Institute of Advanced Studies, University College London (IAS), and the German Historical Institute London (GHIL) such as history, art history and literary studies. There are no restrictions on nationality. Applicants, however, have to be affiliated to a German university or non-university research institution. They must have obtained their doctorate and will normally have no more than five years postdoctoral research experience in an academic environment.
- Tenure of Fellowship:** Six months from the beginning of the academic year. No further extension of the fellowship is possible under the terms of this award.
- Application Process:** Applicants send a CV, details of their proposed research project (maximum length 1000 words), a sample of their written work and the names of two referees to German Historical Institute London c/o Dr Michael Schaich ([bewerbungen@ghil.ac.uk](mailto:bewerbungen@ghil.ac.uk)) by the 31 March of each year. Applications will be reviewed by a selection committee consisting of the director of the Institute of Advanced Studies, a representative of the German Department of University College London and a representative of the German Historical Institute London.

Applicants have no legal claim to receive a grant. Grants shall only be awarded within the given budget.

- Financial Scope of the Fellowship:** The Junior Research Fellow (IRF) will receive a grant which is to be paid on a monthly basis. The non-pensionable and tax-free grant is 3,000 € per month. He or she must be on unpaid leave from the home institution during the duration of the Fellowship

The postdoc is not considered to be an employee of the Institute of Advanced Studies or the German Historical Institute London. It is expected however that the Institute of Advanced Studies will provide the necessary departmental and institutional support, including desk space and access to essential equipment and facilities. In addition, the German Historical Institute London will offer full access to its research support facilities, including its considerable library facilities.

- Duties and Obligations:** The holder of the Fellowship will pursue a postdoctoral research project and be affiliated to the Institute of Advanced Studies at University College London as well as the German Historical Institute London. The Junior Research Fellow will present his or her research project at both institutions. Active interest in the academic programme of the two host institutions is expected. There are no teaching or administrative duties associated with the Fellowship.
- Letter of Conferment:** The successful applicant will receive a letter of conferment.

7. **Declaration of Acceptance:** An informal declaration of acceptance, including bank account details (IBAN, BIC) should be forwarded immediately to the Administrative Director of the GHIL.
  
8. **Non-performance of the Guidelines/Premature Termination of the Fellowship:** If a recipient fails to comply with the conditions or requirements detailed in these guidelines, GHIL hereby retains the right to terminate the funding prematurely and demand the return of all payments hitherto made. GHIL retains the right to terminate the fellowship prematurely at any time with due cause, in particular, if
  - the eligibility requirements for the fellowship are no longer met;
  - the recipient gives in the application or afterwards false information on significant facts, either wilfully or through negligence, or fails to disclose significant facts;
  - the recipient fails to inform GHIL immediately and in writing of any changes to circumstances which could affect the decision to award the grant, or which are pertinent to the calculation of the grant.On termination of funding by GHIL, the Fellowship will no longer be paid. If false information was given on significant facts, all money hitherto received shall be refunded together with interest totalling 6% per annum. In all other cases, all money received after the occurrence of the reason for termination shall be refunded with the according interest. If the recipient is not responsible for the reason leading to termination, they shall not be liable to refund any grants received up until the termination of the funding by GHIL.
  
9. **End of Fellowship report:** the grant-holder will produce a report on her/his research **within 3 months** of the end of the grant.
  
10. **Publication and Acknowledgment of Support:** The Junior Research Fellow has the obligation to acknowledge the support of the two host institutions in any publication arising from the Fellowship.
  
11. **Contact Details:** The Junior Research Fellow is obliged to keep GHIL and IAS informed of his or her contact details, including address, telephone/mobile number and email and should inform GHIL and IAS of these changes at any time during the course of the Fellowship. This includes lengthy periods of archival or field work when away on long research work. IAS and GHIL have to be in a position to contact the fellow at any point of time.
  
12. **Residence:** The Junior Research Fellow is expected to take up residence in London for the duration of the fellowship.
  
13. **Absence from London:** The Junior Research Fellow is committed to keeping the GHIL informed of any period of absence that exceeds five working days well in advance of such planned absence. This applies to absences both for research purposes or for personal reasons. Failure to do so may adversely affect the conditions of award of the grant.
  
14. **Additional Regulations:** The Junior research Fellow must adhere to the principles of good scientific practice issued by the German Research Foundation ([http://www.dfg.de/en/research\\_funding/principles\\_dfg\\_funding/good\\_scientific\\_practice/](http://www.dfg.de/en/research_funding/principles_dfg_funding/good_scientific_practice/))

The letter of conferment from GHIL and these Terms and Conditions form part of the Fellowship agreement. These shall be considered binding upon acceptance of the Fellowship. IAS and GHIL retain the right to change the Terms and Conditions in the interest of IAS and GHIL where such amendments

are not unreasonable for the recipient. Recipients shall be given due notice if any such changes are made. Changes shall be deemed accepted unless the recipient objects in writing within four weeks. IAS and GHIL shall expressly notify the recipient of this implication.

15. **Court of Jurisdiction:** Place of jurisdiction is Bonn. Unless there is a conflict of law, German law shall apply.

London, 8 February 2016